



POSITION DESCRIPTION

Board Director

Wellspring Alberta is a charitable organization that supports, informs, and empowers those diagnosed with cancer by helping them address the fear, isolation, disruption and practical problems cancer can bring to their lives. An affiliate of the Wellspring Cancer Support Foundation, Wellspring Alberta provides a comprehensive range of programs, support, resources, so anyone living with cancer and the people who care about them can improve the quality of their lives. All programs and services are informed by evidence and offered free of charge and without referral in three centres and online. Our vision is that no one has to face cancer alone.

Wellspring Alberta's work is made possible through the generous donations of individuals, corporations, foundations and grassroots fundraisers, and with the efforts of committed volunteers, dedicated staff and skilled contracted program leaders.

The Opportunity:

Board Directors at Wellspring Alberta play a crucial role in providing strategic guidance and oversight to support the organization's mission and vision. Our Board Directors contribute their expertise and knowledge to ensure the effective governance, financial stability, and long-term sustainability of Wellspring Alberta.

Responsibilities:

Governance and leadership:

- Actively participate in board meetings, contributing insights and expertise to inform decision-making processes.
- Provide strategic guidance to ensure the organization's mission, vision, and values are upheld.
- Collaborate with fellow board members and senior leadership to develop and implement effective governance policies and practices.
- Stay informed about the organization's activities, programs, and services to provide informed guidance and support.

Financial oversight:

- Review and approve annual budgets, financial reports, and audit results to ensure fiscal responsibility and compliance.
- Assist in fundraising efforts by leveraging personal and professional networks and making personal contributions as appropriate.
- Monitor financial performance and provide guidance to ensure the organization's financial health and sustainability.

Advocacy and community engagement:

- Act as a Wellspring Alberta ambassador, representing the organization at public events and community gatherings.

- Foster relationships with stakeholders, including donors, sponsors, government representatives, and community partners.
- Advocate for the organization's mission and services, promoting awareness and support within the community.
- Assist in developing and implementing strategies to expand Wellspring Alberta's reach and impact.

Experience and expertise:

We welcome all applicants who are committed to advancing the mission of Wellspring Alberta. Priority will be given to candidates with diverse backgrounds and/or skills in the following areas:

- Marketing/communications/public relations
- Government relations
- Fundraising
- Professional research
- Financial and accounting
- Human resources
- Public sector
- Health care
- Physicians

To apply:

To apply, please submit a resume to communications@wellspringalberta.ca. This posting will close once we have found a successful candidate. We wish to thank all applicants for their interest, however, only those selected for interviews will be contacted.

Inclusion Statement

Wellspring Alberta is committed to being an inclusive organization. We are in a process of expanding the diversity of identities and lived experiences, to be more reflective of the communities in which we work and live. We encourage applications from groups who might not see themselves suitably reflected in current representations of those on our current board.

To support this process, we've become an employer partner of the Canadian Centre for Diversity and Inclusion, developed an Advisory group, and we are taking action as part of our commitment to Diversity and Inclusion. We understand we're on a journey, which will take time, and that increasing equity in our organization and in cancer care is critical.

We welcome you to contact us for a conversation about accessibility and accommodations throughout the recruitment process.

We know that women and people of colour are less likely to apply for roles unless they meet every single requirement. If you're excited about the role, but your qualifications don't match perfectly, we encourage you to apply.

We appreciate your interest in Wellspring and warmly welcome all applications.