



## **VOLUNTEER POSITION**

### **Childminding Volunteer**

Wellspring Alberta is a charitable organization that supports, informs, and empowers those diagnosed with cancer by helping them address the fear, isolation, disruption and practical problems cancer can bring to their lives. An affiliate of the Wellspring Cancer Support Foundation, Wellspring Alberta provides a comprehensive range of programs, support, resources, and programs so anyone living with cancer and the people who care about them can improve the quality of their lives. All programs and services are informed by evidence and offered free of charge and without referral in three centres and online. Our vision is that no one has to face cancer alone.

The collective efforts of our wonderful team of volunteers contribute to the heartbeat of Wellspring Alberta. Their commitment of time and talent is a gift of immeasurable worth. Volunteers embody the kindness, compassion and community that Wellspring Alberta extends to all who seek support in dealing with cancer.

#### **Position Description:**

Childminding volunteers provide good care for a member's child/children while they attend a program. Volunteers are aware of age considerations and provide appropriate activities for the child/children using.

#### **Responsibilities:**

- Supervise member's children while the member is participating in a program
- Follow Wellspring Calgary's childminding guidelines
- Ensure all parental paperwork is in place and parental instructions are followed
- Ensure the parent is contacted if any needs outside the childminding parameters arise

#### **Required knowledge, skills, and abilities:**

- Must be at least 18 years of age.
- Must have a current First Aid certificate
- Enjoy working with children
- Must successfully complete a recent police security check for the vulnerable sector

#### **Training requirements (provided):**

- Wellspring Support Training Module 1
- In-Centre Orientation
- Wellspring childminding orientation

#### **What's the commitment?**

Volunteers are required to complete Wellspring's onboarding process and commit to a minimum of 1-year. We ask that volunteers consider, try to accommodate, and reply in a timely manner to any childminding requests. We also ask that volunteers arrive 15 minutes prior to any childminding appointment.

#### **To apply:**

To apply, please complete the [Wellspring Volunteer application form](#) and we will be in touch soon.

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## **Inclusion Statement**

Wellspring Alberta is committed to being an inclusive organization. We are in a process of expanding the diversity of identities and lived experiences, to be more reflective of the communities in which we work and live. To support this process, we've become an employer partner of the Canadian Centre for Diversity and Inclusion, developed an Advisory group, and we are taking action as part of our commitment to Diversity and Inclusion. We understand we're on a journey, which will take time, and that increasing equity in our organization and in cancer care is critical.

We encourage applications from groups that are typically under-represented in cancer-serving organizations including BIPOC (Black, Indigenous, and People of Colour) individuals, LGBTQ2S+ identifying individuals, persons with disabilities, and candidates from all equity seeing groups.

We welcome you to contact us for a conversation about accessibility and accommodations throughout the recruitment process.

We know that women and people of colour are less likely to apply for roles unless they meet every single requirement. If you're excited about the role, but your qualifications don't match perfectly, we encourage you to apply.

We appreciate your interest in Wellspring and warmly welcome all applications.